

CIC 2050 Group

Terms of Reference & Scope

Vision:

Our vision is to enhance the built environment industry to ensure it is one that we are proud to work in by developing a strong community and platform for future leaders.

Mission:

To provide a platform for people at the early stage of their career to develop and share ideas on sustainability and future skills.

Goals:

- Bridge the divide between the current generation of industry leaders and the future generation of industry professionals.
- Provide clear representation and speak with an integrated voice for future generations.
- Be an active forum that offers unique perspectives and thought leadership to promote more sustainable strategies and practices within the industry.
- Demonstrate the changing image of construction, including diversity, equality and an attractive career for future professionals.
- Share knowledge, promote sustainability initiatives and disseminate information to help positively shape the future of the industry.

Governance

2050 Group meetings

The Group will meet on a bi-monthly basis at a venue located in Central London. The minimum requirement for panel members is to attend at least 4 out of the possible 6 meetings either in person or by conference or Skype call. Members should endeavour to attend the full length of the meeting.

The rules governing the membership of the CIC Diversity Panel are:

- The Chair is appointed by the CIC Membership Panel
- The Deputy Chair is appointed by the CIC Membership Panel
- Panel Members are appointed by CIC Members
- The Secretariat is appointed by the Chief Executive
- Additional observers (up to 5) are co-opted by agreement of the Chair

Role of the Chair

- Keeping the Group on track in driving and obtaining objectives and deliverables
- Keeping the meetings on track according to the agenda
- Bringing all current and outstanding issues to a conclusion
- Ensuring all Group members have the opportunity to contribute by expressing their point of view
- Consulting with Group members both collectively and individually (as and when appropriate and necessary), to maximise the contribution of individuals and the performance of the group to ensure Group objectives are obtained
- To advise CIC via the secretariat of all group activities.

Role of the Deputy Chair

- Working with the Chair to keep the Group on track in driving and obtaining objectives and deliverables
- Deputising for the Chair at meeting in their absence (when required) to oversee the role of the Chair in meeting.
- Support the Chair to maximise the contribution of individuals and the performance of the group to ensure Panel objectives are obtained

Role of Secretariat

- Working with the Chair to set the agenda
- Working with the Chair in scheduling meetings and notifying committee members
- Distributing meeting documents and papers
- Recording and distributing minutes and action lists
- Coordinating official meetings, including invitations and venue
- Preparing and distributing induction materials to new members.
- Produce bi-monthly report for the CIC Council (via the Membership Panel)

Role of the Members

Every member has a role to play in ensuring the Group meets its objectives. In general, all members should:

- Attend at least 4 out of 6 annual meetings.
- Contribute their experience and ideas.
- Commit to the achievement of the group's goals.

Reporting

The 2050 Group reports to the CIC Council via the CIC Membership Panel.